
ACTIVE LEARNING TEACHER HANDBOOK



Project**Zawadi**

Prepared for: Project Zawadi Board
Prepared by: Ian Keith and Brian Singer
August 19, 2015

ACTIVE LEARNING TEACHER HANDBOOK

EXECUTIVE SUMMARY

History

The Active Learning Teacher Handbook project was conceived during the summer of 2015 when Ian Keith, a St. Paul teacher and Project **Zawadi** board member, spent a month training teachers and co-teaching in the Mara District of Tanzania. These trainings focused on active learning strategies and other best teaching practices. It became clear during the trainings and in discussions with teachers that a handbook with video clips of Tanzanian teachers using active learning strategies would be a useful tool for promulgating these methods and ideas. Consequently, the six member TZ leadership team of headmasters and teachers reviewed and approved the project idea for submission to Project Zawadi for consideration.

Project Description

This project will create a handbook with descriptions, rationales and video clips of active learning strategies and other best teaching practices for Tanzanian teachers. The active learning strategies will include partner and small group work, effective questioning strategies, organizing high quality lessons, collaborating with colleagues and other best teaching practices. The handbook and DVD clips will be in Swahili to help Tanzanian teachers better understand the strategies and ideas. The filming will be done in Tanzanian schools so that teachers can see how these methods can be applied in their classrooms. The handbook will be distributed to schools in the Mara District who participate in trainings led by accomplished teachers from the two Active Learning Demonstration School sites - Makongoro and Mihingo Secondary Schools. Project **Zawadi** will also develop a plan for distributing this handbook to other districts and teaching colleges around the country.

Rationale

The Active Learning Teacher Handbook would provide Tanzanian educators with valuable strategies for improving teaching and learning. The DVD clips would help educators see these strategies in Tanzanian school settings. The handbook could be used in teacher training colleges as well as in local school staff development trainings.

Support

PROJECTZAWADI will provide funding to prepare, publish, and distribute the handbook. Ian Keith will lead and raise money for the project and work with PZ Board members and the TZ leadership team to complete the project.

Timeline

This project covers a 12 month period, beginning in September of 2015 and concluding in August of 2016. In July/August 2016, the TZ leadership team and the Project**Zawadi** Board will assess, discuss and decide on next steps.

August/September/October 2015

PZ Board approves the project. Ian develops brochure and begins fundraising. Ian and LT identify strategies for inclusion in the handbook. Ian contacts Arusha videographer to get a bid on the the DVD and handbook publishing costs. Demonstration teachers prepare lessons and practice active learning strategies in preparation for filming.

November 2015

Final lesson plans are submitted to Ian by mid November for review. Ian travels to TZ for the video shoot. He coaches and oversees the week long shoot during the last week of November.

December 2015/January/February2016

Ian works with the LT and videographer to complete the handbook. Ian writes the English version of the handbook. Demonstration teachers or others translate the English version into Swahili. Final copy is submitted to publisher.

March 2016

Publish the handbook.

April/May/June/July/August 2016

The LT and demonstration schools will begin using the handbook for training area teachers. Ian, Brian and PZ board members will develop a plan for year two distribution in the Mara district and beyond.

Tanzania Leadership Team

Adrian Maganga - Teacher, Mihingo Secondary School

Nelson Makoro - Headmaster, Makongoro Secondary School

Devin Matutu - Teacher, Makongoro Secondary School

Muse Mwisawa - Headmistress Kibiari Secondary School and Zinduka Board President

Herbeth Sanga - Teacher, Makongoro Secondary School

Joseph Odhiambo - Teacher, Makongoro Secondary School

BUDGET

Questions

Description	Quantity	Unit Price	Cost
Handbook Printing	100	\$ 20	\$ 2,000
DVD Production	100	\$ 35	\$ 3,500
Coach and Trainer Travel	1	\$ 2,000	\$ 2,000
Distribution	1	\$ 1,000	\$ 1,000
Administration	1	\$ 1,000	\$ 1,000
Teacher Stipends for DVD Lesson Planning and Preparation	3	\$ 100	\$ 300
Total			\$ 9,800
